

POLICE PUBLIC SCHOOL BATHINDA

TRANSPORTATION POLICY

(Effective w.e.f. 1 July 2026)

Riding a bus to and from school is a student privilege and brings with it certain responsibilities for parents also.

PPS School Transport Department is dedicated to ensure that the students boarding school buses arrive at their destinations safely and timely (both school as well as designated stoppages—PPS is not bound to provide van facility door to door and also van facility is not mandatory for students). For that, PPS School Transport Department ensures that its entire staff - all drivers and helpers receive the proper training and necessary support system to enable them to successfully execute their duties.

TIPS FOR APPROPRIATE BUS BEHAVIOUR

Parents are requested to follow the given instructions and share with their children also:

SAFETY POINTS:

- School transportation system follows all guidelines given in Safe School Vahan Policy Punjab.
- If your child is feeling sick, please don't let him/her board the bus.
- Send your child or bring your child to the bus stop 10 minutes prior to the arrival of the bus in the morning.
- Similarly, Parents are requested to reach their respective bus stop at least 10 minutes before the scheduled arrival of the bus.
- If your child misses his allotted bus, he should not try to board any other bus. It is the responsibility of the parents to drop off their child to school.
- If you are late and you need to cross the street/road to reach the bus to make your child board it, wait until the bus stops completely, don't run.
- Follow the 10 giant steps or 3 meters rule for children to remain in a safe zone while crossing from the front of the bus. Remember - if you cannot see the bus driver, the bus driver cannot see you.
- Ask your child to hold the handrail as he/she gets on the bus, for that, equip your child in such a way that both hands remain free.
- Ask the child to remain seated in the seat until the bus comes to a complete stop.
- Ask your child not to push or pull other children while getting down from the bus.
- If something drops out of the bus from your child's hands/bag, she/he should not try to pick it up by going under/behind the bus. It's very dangerous.
- Be assured your child is not carrying any dangerous, disturbing, or annoying objects in the bus.
- In the case of an emergency on the school bus, students must always cooperate with the driver by being calm and quiet.

ADMINISTRATIVE POINTS

- Parents are requested not to board the school bus in any case.
- Students are allowed to use only the allotted bus and that too from earmarked stoppage.

- No change will be allowed without prior permission of the Transport In-charge or the School Management, which will be permitted on a written request on prescribed format available at school website.
- In case of a temporary or permanent change in the pick-up/drop point, permission for the same has to be sought from the Transport In-charge in advance.
- If parents wish to discontinue school transport service of their child and plans to use their own transport, must inform the Transport In-charge in writing on prescribed format available at school website otherwise your transport charges will be applicable.
- Parents must inform the authorized person in advance if their child has to be picked up by any other guardian (other than the officially listed guardian).
- Students availing personal conveyance have to submit written option from their parents otherwise school authorities will not permit personal conveyance.
- Parents should not argue with the driver or helper about any issue rather if there is any complaint regarding the bus or its staff, a formal communication should be made to the Transport In-charge.
- Bus service may be discontinued with immediate notice to parents, whose children do not follow bus rules, damage bus accessories, etc.
- Minimum one quarter charges will be levied in case school van is availed even for a lesser period.
- Transportation charges would be charged for full 12 months except in extra ordinary circumstances.
- If bus-riding privileges are revoked due to misconduct of your child, parents must provide transportation to and from school, until privileges are reinstated.
- Main points of SAFE SCHOOL VAHAN POLICY PUNJAB are available on school website www.ppsbti.com.

PRINCIPAL

CIRCULATED AMONG STAFF/STUDENTS/PARENTS BY PUBLISHING ON SCHOOL WEBSITE